Village of Cooperstown

22 MAIN ST. P.O. BOX 346 COOPERSTOWN, NY 13326 (607) 547-2411 • FAX (607) 547-5487

APPLICATION TO HANG A BANNER ACROSS MAIN STREET

Tin Bin Alley to Key Bank

1. NAME: _____
2. BUSINESS NAME: _____
3. ADDRESS: _____
4. PHONE NUMBER: _____
5. DATE(S) YOU ARE APPLYING FOR:
   Date: From: Sunday, _____
   To: Saturday, _____
6. BANNER GUIDELINES
   A. Banners that transverse Main Street must be installed in such a manner that they constitute no hazard to vehicles or pedestrians.
   B. Permission to install banners that transverse Main Street shall be given in accordance with the following stipulations:
      a. The organization that sponsors and installs the banner must be a non-profit, charitable organization, whose activities center in and whose headquarters are located in the Village of Cooperstown and /or Towns of Otsego, Middlefield, Springfield or Hartwick.
      b. The banner shall remain in place for a maximum of fourteen consecutive days. Initially approvals to hang banners will be for seven consecutive days. The village will consider an additional seven days should there be no demand for the additional week.
      c. A banner relating to a specific event and/or sponsored by a specific organization shall be installed no more than one time each calendar year.
      d. Only Non-Profit sponsors may be listed on any banner.
   C. Any person, whether owner, agent, builder, contractor, tenant or otherwise, who violates any provision of the Village ordinance on the use or alteration of Village property shall be subject to a penalty of not less than $200 and not to exceed $350. In addition, any person who has not obtained the required permit shall immediately cease the activity for which such permit is required upon notification by an appropriate Village Official of the violation of this ordinance.
7. THE FOLLOWING ITEMS MUST BE INCLUDED WITH YOUR APPLICATION:
   A. Application fee - $25.00
   B. Certificate of Insurance naming the Village of Cooperstown as additionally insured with coverage of minimum coverage of $2,000,000 aggregate, $1,000,000 occurrence.
   C. Signed release from Ian / Jennifer Porto building owner.

This application is not a permit and must be accompanied by the appropriate application fee. Said use shall not start until issuance of a permit.

_____ DATE

_____ SIGNATURE OF APPLICANT

Date:_____

This is to certify that_____

has my permission to hang their banner from my building from

_____ to _____.
Start date End date

and has paid the $10.00 maintenance fee to me.

_____
Ian or Jennifer Porto

It is understood that the above named organization has insurance on file with the Village of Cooperstown and is responsible for any damage caused to said property and is responsible for hanging of and removal of said banner.